

# RECORD OF PROCEEDINGS

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## MIDDLETON CITY COUNCIL SEPTEMBER 7, 2016

The regular meeting of the Middleton City Council on September 7, 2016 was called to order by Mayor Darin Taylor at 6:35 p.m. The room was full of Middleton High School students attending as a requirement of the government class at school.

**Roll Call:** Council Members Beverlee Furner, Carrie Huggins, Rob Kiser were present and Council President Lenny Riccio was absent.

Mayor Taylor introduced the City Engineer Amy Woodruff of Civil Dynamics, City Attorney Chris Yorgason of Yorgason Associates, and Deputy Clerk Kandice Cotterell.

**Motion:** Motion to approve the amended agenda by Council Member Kiser was seconded by Council Member Furner and carried unanimously.

### 4) **New Business:**

#### 4(A) **Report – Mayor’s Youth Advisory Council (MYAC)**

Steele Sommer, the MYAC liaison to the city, reported on the first MYAC meeting of the year as well as upcoming events and answered Council’s questions.

City-parks Director Becky Crofts reported on an incident that happened in the Middleton Place Park restrooms that resulted in minimal damage to the restrooms. The individuals involved were identified by the security cameras, and did 15 hours of community service and, following Ms. Crofts, read letters to Mayor and Council about the subjects of curfew, arson, underage smoking, and trespassing.

### 3) **Administrative Action/Consent Agenda:**

Mayor Taylor presented the item for discussion and questions.

**Motion:** Motion by Council Member Kiser to approve the consent agenda was seconded by Council Member Huggins and carried unanimously.

### 4) **New Business continued:**

#### 4(B) **Consider approving water level monitoring agreements with landowners or occupants that may be affected by Well #10.**

Mayor Taylor introduced the item and answered council’s questions. Mayor Taylor asked if there was anyone in the audience that would like to speak to this item: none. Council President Riccio arrived at 7:10 p.m. City Engineer Woodruff identified the individuals entering into the agreements with the city.

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**Motion:** Motion by Council Kiser to approve a water level monitoring agreement with landowners or occupants that may be affected by Well #10 was seconded by Council Member Furner and carried unanimously.

**4(C) Consider approving a Scope of Work with T-O Engineers for a Technical Review of FEMA Physical Map Revision – Preliminary Map scheduled for release in September 2016 in an amount not to exceed \$11,000.**

Mayor Taylor introduced the item and answered council's questions. Mayor Taylor asked if there was anyone in the audience that would like to speak to this item: none.

**Motion:** Motion by Council President Riccio to approve the agreement with T-O Engineers in an amount not to exceed \$11,000 was seconded by Council Member Furner and carried unanimously by roll-call vote.

**4(D) Consider approving Supplemental Agreement Request No. 1 with Precision Engineering to design 30% of the Sawtooth Lake and Middleton Road roundabout, using funds remaining from the Middleton Corridor Project.**

Mayor Taylor introduced the item for questions and discussion. Mayor Taylor asked if there was anyone in the audience that would like to speak to this item: none.

Council President Riccio wanted to clarify that the amount the City will be paying is the amount that is remaining from the project not what was remaining plus an extra 30%, and Mayor confirmed that was correct.

Council Member Furner left the meeting at 7:20 p.m. to attend to a family emergency.

**Motion:** Motion by Council President Riccio to approve a Supplemental Agreement Request No. 1 with Precision Engineering to design 30% of a Sawtooth Lake and Middleton Road roundabout using funds remaining from the Middleton Road Corridor Plan was seconded by Council Member Kiser and carried unanimously.

**4(E) Consider approving the annual \$138,292 payment to United States Department of Agriculture – Rural Development for Loan No. 92-02.**

Mayor Taylor introduced the item for questions and discussion. Mayor Taylor asked if there was anyone in the audience that would like to speak to this item: none.

**Motion:** Motion by Council President Riccio to approve the annual \$138,292 payment to United States Department of Agriculture – Rural Development for Loan No. 92-02 was seconded by Council Member Huggins and carried unanimously.

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## **4(F) Consider approving a cooperative agreement with the Idaho Transportation Department in an amount not to exceed \$43,000.**

Mayor Taylor introduced the item for questions and discussion. Mayor Taylor asked if there was anyone in the audience that would like to speak to this item: none.

Council Member Huggins stated that the right-turn lanes will be put in at some point and that there is money that can be used at this time for regular maintenance that is okay to be skipped over once. She added that this price is a good deal and something that the city does not want to look away from.

Council Member Kiser asked if there is talk of a left-turn lane at Hartley, and Mayor Taylor answered that yes there has been for the price of \$250,000.

**Motion:** Motion by Council President Riccio to approve a cooperative agreement with the Idaho Transportation Department in an amount not to exceed \$43,000 was seconded by Council Member Kiser.

**Discussion:** Council Member Huggins added that there are likely more tax funds available from the Highway District as well because the City usually budgets lower than what it receives.

The motion then passed unanimously by roll call vote.

## **5) Old Business**

### **5(B) (Continued Public Hearing) Consider approving Resolution No. 377-16, A Resolution of the Middleton City Council, Middleton, Canyon County, Idaho, to repeal and replace the city's comprehensive plan text and maps.**

No comments or information was received, and the capital improvement plans for city-parks and roads were not finished.

**Motion:** Motion by Council President Riccio to table the item and continue the Public Hearing until the next regularly scheduled meeting on September 21, 2016 was seconded by Council Member Kiser and carried unanimously.

## **8) Mayor's Comments**

- September 7, 2016: 2:00 – 4:00 meeting with rostered engineering firms to discuss projects anticipated during the next three years.
- September 20, 2016: 4:00 – 7:00 pm Open House to share and gather information about Road Re-naming Project and draft Middleton Road Corridor Plan, and draft Middleton Road Transportation Plan.
- September 21, 2016: 7:00 pm public hearing to consider Idaho Power Co.'s appeal of Planning and Zoning Commission's denial of Idaho Power's application for a conditional use permit to install a 138 kV transmission line through downtown on poles taller than 55 feet.

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Mayor Taylor declared a recess at 7:35 p.m. and reconvened the meeting at 8:00 p.m.

### 5) Old Business Continued

#### 5(A) Consider approving a contract with Health Insurance Associates for benefits administration services.

Dan Howell and Jeff Cotterell of Health Insurance Associates introduced the item and answered Council's questions.

Council President Riccio asked if the city had received anything from its current administrator, Shandro Group. Deputy Clerk Cotterell answered that the former Clerk/Treasurer spoke with both the city's current provider and Mr. Howell on August 18, 2016 and informed them that they were both welcome to speak to Mayor and Council, and if they would like to be on the next agenda they would need to submit information prior to tonight's meeting to the Deputy Clerk. Deputy Clerk Cotterell then stated that Health Insurance Associates was the only company to submit any information. Mayor Taylor added that he was unaware of that conversation and that he had informed the current provider that there was no reason to attend the meeting or provide additional information.

Council Member Huggins stated that when a new treasurer is selected, unless they have extensive background in benefits, this subject will get pushed to the background for them because they will have a lot of other things going. She believes that having a benefit administrator all set up in one place will definitely be a benefit to whoever is hired as treasurer.

Council Member Kiser asked for clarification that the city's current provider has coverage that deals with all different aspects and therefore different companies and contacts and this contract covers everything. Mr. Howell answered that yes this contract covers everything and all in one place including an online portal that has been created where City employees can go in and enter all of their personal information. Council Member Kiser said that he thinks this contract would take a lot of pressure off of the new treasurer's plate. He added that Health Insurance Associates have presented well, twice, and he is leaning towards them but as the current provider was told not submit anything he believes it is only fair to tell them directly that they can attend and present information at the next meeting.

**Motion:** Motion by Council President Riccio to table the item until the next regularly-scheduled meeting on September 21, 2016 was seconded by Council Member Kiser.

**Discussion:** Council Member Huggins stated that she would request that the current provider be given the opportunity to present without any guidelines.

The motion then passed unanimously.

Police Chief Brian Zimmerman introduced Hailey Barley, who has received a conditional offer to begin working as a Middleton police officer at the beginning of October 2016.

6) **Public Comments:** none since no-one was in the audience.

7) **Department Comments:**



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City Engineer Amy Woodruff reviewed her memorandum to Council and answered questions.

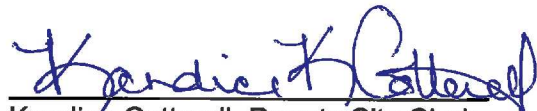
## 9) Council Comments

Council Member Kiser said that he has received responses regarding the renaming of roads in his neighborhood that have not been positive. He said that he lives in an older subdivision where people are not always open to change but, after explaining the reasons for the changes to that neighborhood, he said the people said they understood the need for the changes.

## 10) Adjourn:

**Motion:** Motion by Council President Riccio to adjourn was seconded by Council Member Kiser and carried unanimously. Mayor Taylor declared the meeting adjourned at 8:48 p.m.

ATTEST:



Kandice Cotterell, Deputy City Clerk  
Approved: September 21, 2016

  
Mayor Darin Taylor

